

Winterization Process:

October 2017

*****Please take pictures of every step: See website for pictures of winterization done**

Necessary Equipment:

- ***Compressor to blow out remaining water from the Water heater
- ***Compressor Blower
- ***Anti Freeze Liquid for residential piping (not for CARS)
- ***Winterization stickers or tags:
- ***Blue Tape to close toilet and secure tags (TAGS Attached)

Dry Winterization Steps:

- 1) Close the water valve at the meter, which should be located near the street and close the main water supply valve inside the house, which should be next to the Pressure Reducing Valve. Install a winterization notice at the valve. (If the property is a condominium or townhouse, do not close the water valve at the meter).
- 2) Turn off power to water heater at the electric service panel and close the gas supply valve, if applicable.
- 3) Drain and flush the water from all exterior hose bibs, well system pressure tanks, expansion tanks, water softeners, filters, appliances and water treatment systems.
- 4) Attach a hose to the water heater and open all faucet valves in the house to ventilate the plumbing system and allow the property to gravity drain.
- 5) Plumbing system must be blown out with compressed air. A photo of compressor with line attached to plumbing system is required.
- 6) Add non-toxic propylene glycol anti-freeze to all drains and toilet traps.
- 7) Post winterization notices at all sinks, toilets, water heater, and electric service panel as well as the front door.
- 8) If a well system is present, drain the water and dry off all pump parts. If the pump is submerged, then no special precautions are necessary.

Provide photos of the anti-freeze, posted notices, and water draining from the water heater. Also, include standard “Before” and “After” photographs to be submitted with the order fulfillment. Most winterizations should include 15-20 photographs.

